

# Applications for Admission Fee Exemptions / Deferred Payment for those Entering The University of Tokyo in April 2013 and Exemptions / Deferred Payment of Tuition for the First Semester 2013.

## Note

- When applying for admission fee and tuition exemptions or deferred payment, it is necessary to prepare all documents in Japanese.
- Inquiries from the person in charge when such application papers are submitted will all be conducted in Japanese.
- International students who feel uneasy about handling this matter in Japanese should make sure to be accompanied by someone who understands Japanese well.

## Admission Fee Exemption and Deferred Payment for Students Entering in April 2013

### 1. Eligibility

#### Admission fee exemption

Students (excluding research students and auditing students) entering the university to whom any one of the following applies:

- a. Those who have difficulties in paying the admission fee due to economic reasons and who are recognized as having outstanding academic capabilities. (only graduate students can apply)
- b. Those who are recognized as having extreme difficulties in paying the admission fee due to the death of a person who had primary responsibility for the payment of their school expenses (hereafter referred to as the “person responsible for payment of school expenses”), or due to damages caused by wind, flood and/or other natural disasters within one (1) year prior to admission.
- c. Those who are recognized as having other inevitable reasons.

#### Deferred payment of admission fee

Those who are admitted to enter The University of Tokyo (excluding research students and auditing students) and fall under the above mentioned items of a) (both undergraduate students and graduate students may apply for deferred payment), b) or c).

### 2. Distribution of application forms and application period. (excluding the College of Arts and Sciences, Graduate School of Arts and Sciences and Graduate School of Mathematical Sciences)

#### Distribution date and location

From Tuesday, February 12– until the final date of the term for affiliated academic departments and graduate schools’ admission procedures (excluding Saturdays, Sundays and holidays). Applications are distributed at the Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department, affiliated departments, and graduate school offices.

#### Application submission period:

The application submission period will be the same as that allowed for the admission procedure term for affiliated departments and graduate schools (excluding Saturdays, Sundays and holidays)

Acceptance hours: 9:00 – 17:30

Acceptance location: Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department (The Student Support Center is on the 1st floor – side of Gotenshita Memorial Arena) .

## Tuition Exemption and Deferred Payment for the First Semester 2013

### 1. Eligibility

Undergraduate or graduate students (excluding research students and auditing students) to whom one of the following applies:

- a. Those who have difficulties in paying tuition for economic reasons and who are recognized as having outstanding academic capabilities.
- b. Those who are recognized as having extreme difficulty in paying tuition due to the death of the person responsible for payment of school expenses six (6) months prior to the time of tuition payment (within one (1) year in the case of newly entering students) or due to damages caused by wind, flood and/ or other natural disasters.
- c. Students recognized as having other inevitable reasons.

### 2. Distribution of application forms and application submission period (excluding the College of Arts and Sciences, Graduate School of Arts and Sciences and Graduate School of Mathematical Sciences)

#### Distribution date:

From Tuesday, February 12 – until Friday, April 5 (excluding Saturdays, Sundays and holidays). The forms will be distributed at the Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department, affiliated departments, and graduate school offices.

#### Application submission period:

(1) Current students (undergraduate students 4th year or higher or MA or PhD students 2nd year or higher, as of April 2013):

From Tuesday, February 12 – until Friday, April 5 (excluding Saturdays, Sundays and holidays).

(2) Current students who will become 3rd year undergraduate students as of April 2013 :

From Monday, March 18 – until Friday, April 5 (excluding Saturdays, Sundays and holidays).

(3) Students entering in April 2013:

Begins at the same time as the admission procedure term for the affiliated departments or graduate school and ends Friday, April 5 (excluding Saturdays, Sundays and holidays).

\* Those who entered in October 2012 will be treated as current student (1).

#### **Acceptance hours**

9:00 – 17:30

#### **Acceptance location:**

Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department (The Student Support Center is on the 1st floor – side of Gotenshita Memorial Arena).

#### **\* Precautions**

1. Applications for admission fee exemption or deferred payment must be submitted without fail prior to the admission procedures, which are implemented after receiving an acceptance ticket. (except students who have been admitted to an undergraduate program junior division)
2. A deferred payment plan is available for admission fees. If you opt for this plan, please submit a separate deferred payment application, which is different from the application for exemption from these fees.
3. Only undergraduate students who have been admitted to a program and to whom the eligibility requirements b) or c) apply are eligible to submit an application for admission fee exemption.
4. Payment of admission fees and tuition by persons applying for admission fee and tuition exemption or deferred payment is deferred until the results of the screening are determined (bank account withdrawal of persons who registered a bank account for tuition withdrawals is also deferred). Please note, however, that eligibility will be invalidated if an applicant pays the relevant fees before the results are determined.
5. Submission of an application for tuition exemption or tuition deferred payment for two semesters, the first and second semester together, has been permitted.

※Applicants can also submit an application for the first semester only or second semester only.

※If applicants submit an application for the first and second semester together, they do not have to submit an application for the second semester again later. However, applicants to whom any of the following conditions apply should submit their application during the application submission period for the second semester (please refer to (7) below).

- Cases in which information, such as family, study, or household budget, provided in the application on April 1 will have changed by October 1.
- Cases where the applicant will have changed programs by October  
(Example: cases where the applicant will complete the Master's program in September and enter the Doctoral program in October).
- Cases where the applicant was expected to graduate or complete the program, but is enrolled beyond the program duration.

※Even when submitting an application for the first and second semester together, applicants will be selected for each semester separately. Please note that successful applicants for the first semester will not necessarily receive tuition exemption or deferred payment of tuition for the second semester, and vice versa. Please confirm the selection results for the second semester as well.

6. Please note that applications for admission fee and tuition exemption or deferred payment will not be accepted for any reason whatsoever after the application submission period has ended.
7. The schedule for tuition exemption and deferred payment of tuition for the second semester of the 2013 academic year will be uploaded on this website around July 2013.
8. Since the application distribution and submission periods and locations are different for students in the departments and research courses given below, please consult the person in charge for further information :

The College of Arts and Sciences, Graduate School of Arts and Sciences,  
and Graduate School of Mathematical Sciences  
Scholarship Fund Section, Student Affairs Division at the College of Arts and Sciences

For inquiries regarding admission fee and tuition exemptions or deferred payment, please contact the Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department tuition exemptions team (tel: 03-5841-2547, 2548).

\* Please submit your application early since there is usually an influx of applications and questions at the office as the deadline for application submission approaches.

Note: Please strictly comply with the application deadlines. Applications submitted after the deadline will not be accepted for any reason whatsoever.