

# Applications for Admission Fee Exemptions / Deferred Payment for those Entering The University of Tokyo in April 2014 and Exemptions / Deferred Payment of Tuition for the Summer Semester 2014.

## Note

- When applying for admission fee and tuition exemptions or deferred payment, it will be necessary to prepare all documents in Japanese.
- The questions from the person in charge when such application papers are submitted will all be conducted in Japanese.
- International students who feel uneasy about handling this matter in Japanese should make sure to be accompanied by someone who understands Japanese well.

## Admission Fee Exemption and Deferred Payment for Students entering in April 2014

### 1. Eligibility

#### Admission fee exemption

Students (excluding research students and auditing students) entering the university to whom any one of the following applies:

- a. Entering students for whom payment of the admission fee is difficult for economic reasons and who are recognized as having outstanding academic capabilities (graduate students only).
- b. Entering students who are recognized as having extreme difficulty in paying admission fee due to the death of the person having primary responsibility for the payment of their school expenses (“person responsible for payment of school expenses”) one (1) year or less prior to admission or due to damages sustained by them or the person responsible for the payment of their school expenses caused by wind, flood or other natural disasters.
- c. Entering students who are recognized as having other unavoidable circumstances.

#### Deferred payment of admission fee

Students (excluding research students and auditing students) entering the university to whom items a) (either undergraduate or graduate students), b) or c) above apply.

### 2. Distribution of application forms and application submission period (excluding College of Arts and Sciences, Graduate School of Arts and Sciences and Graduate School of Mathematical Sciences).

#### Distribution date and location

From Wednesday, February 12 – until the final date of the period for affiliated academic departments and graduate schools' admission procedures (excluding Saturdays, Sundays and holidays). Applications are distributed at Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department, affiliated departments and graduate School offices.

#### Application submission period:

Will be the same as that allowed for the admission procedure period for affiliated departments and graduate schools (excluding Saturdays, Sundays and holidays)

Acceptance hours: 9:00 – 17:30

Acceptance location: Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department (Student Support Center 1st floor (next to Gotenshita Memorial Arena).

## Tuition Exemption and Deferred Payment for the Summer Semester 2014

### 1. Eligibility

Undergraduate or graduate students (excluding research students and auditing students) to whom one of the following applies:

- a. Students for whom the payment of tuition is difficult for economic reasons and who are recognized as having outstanding academic capabilities.
- b. Students who are recognized as having extreme difficulty in paying tuition due to the death of the person responsible for payment of their school expenses six (6) months prior to the time of tuition payment (one (1) year or less in the case of newly entering students) or due to damages sustained by them or the person responsible for the payment of their school expenses caused by wind, flood or other natural disasters.
- c. Students recognized as having other unavoidable circumstances.

### 2. Distribution of application forms and application submission period (excluding College of Arts and Sciences, Graduate School of Arts and Sciences and Graduate School of Mathematical Sciences).

#### Distribution date:

From Wednesday, February 12 – until Thursday, April 10 (excluding Saturdays, Sundays and holidays). Distributed at Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department, affiliated departments and graduate school offices.

#### Application submission period:

(1) Current students (undergraduate students 4th year or higher, MA or PhD students 2nd year or higher as of April 2014):  
From Wednesday, February 12 – until Thursday, April 10 (excluding Saturdays, Sundays and holidays).

(2) Current students who will be newly 3rd year undergraduate students as of April 2014: From Friday, March 14 – until Thursday, April 10 (excluding Saturdays, Sundays and holidays).

(3) Students entering in April 2014:

Begins at the same time as the admission procedure period for the affiliated departments or graduate school, and ends Thursday, April 10 (excluding Saturdays, Sundays and holidays).

※Those who entered in October 2013 will be treated as current student (1).

#### Acceptance hours

9:00 – 17:30

#### Acceptance location:

Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department (Student Support Center 1st floor (next to Gotenshita Memorial Arena)).

#### \* Precautions

1. Applications for admission fee exemption or deferred payment must be submitted without fail prior to the admission procedure, which is implemented after receiving an acceptance ticket. (except students who have been admitted to undergraduate program junior division)
2. A deferred payment plan is available for admission fees. If you opt for this plan, please submit a separate deferred payment application, which is different from the application for exemption from these fees. There

are two types of tuition repayment plans: "deferred payments" and "installment payments". Upon receipt of approval, under the "deferred payments" system, final period payments will be postponed until the end of August: under the "installment payments" system, monthly amounts will be paid until the end of September. Additionally, the application forms for tuition repayment postponement and tuition fee exemption are different, so please make take care when making your application.

3. Only undergraduate students who have been admitted to a program and to whom apply the eligibility items b) or c) are eligible to submit an application for admission fee exemption.
4. Payment of admission fees and tuition by persons applying for admission fee and tuition exemption or deferred payment is deferred until the results of the screening are determined (bank account withdrawal of persons who registered a bank account for tuition withdrawals is also deferred). Please note, however, that eligibility will be invalidated if an applicant pays the relevant fees before the results are determined.
5. Submission of an application for tuition exemption (or tuition deferred payment) for two semester (summer and winter semester) together has been permitted.

※ Applicants can also submit an application for the summer semester only or winter semester only.

※ If applicants submit an application for the summer and winter semester together, they do not have to submit an application for the winter semester again later. However, applicants to whom any of the following conditions apply should submit their application during the application submission period for the winter semester. (please refer to (7))

- Cases in which the information (family, study or household budget) provided in the application on April 1 will have changed by October 1.
- Cases where the applicant will have changed program in October.

(example: cases where the applicant will have completed the Master's program in September, and entered the Doctoral program in October)

- Cases where the applicant was expected to graduate or complete the program but is enrolled beyond the program duration.

※ Even when submitting an application for the summer and winter semester together, applicants will be selected for each semester separately. Please note that successful applicants for the summer semester will not necessarily receive tuition exemption or deferred payment of tuition for the winter semester, and vice versa. Please confirm the selection result for the winter semester as well.

6. Please note that applications for admission fee and tuition exemption or deferred payment will not be accepted for any reason whatsoever after the elapse of the application submission period.
7. The schedule for tuition exemption and deferred payment of tuition for the Winter semester of the 2014 academic year will be uploaded on this website around July 2014.
8. Since the application distribution and submission periods and locations are different for students in the departments and research courses given below, please consult the person in charge for further information :

College of Arts and Sciences, Graduate School of Arts and Sciences,  
and Graduate School of Mathematical Sciences  
Scholarship Fund Section, Student Affairs Division at the College of Arts and Sciences

9. Those who applied for tuition fee exemption last year and who wish to receive exemption this year also must reapply.  
(Results of the application for exemption is not automatically carried over to the following year)

10. Please contact the administration office regarding the handling of students who have been affected directly, or whose fee payer has been affected by the Great East Japan Earthquake or the Northern Nagano Earthquake (both March 2011)

For inquiries regarding admission fee and tuition exemptions or deferred payment, contact Scholarship Team Student Scholarship and Welfare Group Education and Student Support Department, (section in charge of tuition exemptions) (tel: 03-5841-2547, 2548).

\* Please submit your application early since there is usually considerable confusion and long lines at the counter as the deadline for application submission approaches.

Note: Please comply strictly with the application deadline since applications submitted after the deadline will not be accepted for any reason whatsoever.